



IVYBRIDGE TOWN COUNCIL

Town Clerk
Kate Elliott-Turner

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Dear Councillor,

You are summoned to attend a meeting of the **POLICY & RESOURCES COMMITTEE**, to be held in **The Town Hall**, Ivybridge on **Monday 8th January 2023 at 7.00pm**. The business to be transacted at this meeting is set out below. If you are unable to attend, or will be late in arriving, please inform the Town Hall before the meeting.

Signed: *K Elliott-Turner*
Town Clerk

Dated: 2nd January 2024

Members of the public are invited to observe the meeting, and may participate in the 'Public Section', according to council's Standing Orders. If members of the public wish to speak, they are requested to contact the Town Clerk in advance of the meeting if possible.

A G E N D A

PR23/039 **APOLOGIES:** To receive and accept apologies for absence.

PR23/040 **DISCLOSURE OF MEMBERS INTERESTS AND DISPENSATIONS:** In accordance with the Code of Conduct and Standing Orders:

- a) Members to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests, in respect of any item on the agenda
- b) Proper Officer to consider written requests from members for dispensations. Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point, and that any change to their Register of Interests must be notified to the Town Clerk within 28 days of the change. To consider any points raised in a public participation session within a time limit of 15 minutes, according to Council's Standing Orders, and which may be extended at the discretion of the Chairperson.

PR23/041 **PUBLIC SECTION:** To receive points raised by members of the public, within a time limit of 15 minutes (max. 3 minutes per speaker), according to council's Standing Orders, and which may be extended at the discretion of the Chairperson.

Councillors: Spencer (Chairperson), L Rea (Vice-Chairperson), Dredge, Hladkij, Khong, Pringle & A Rea

- PR23/042 **MINUTES:** To confirm that the minutes from the meeting held on 27th November 2023 (copy attached) are a correct record.
- PR23/043 **ACCOUNTS PAID:** To endorse the accounts paid and the report of the electronic payments made September to November 2023 (copy attached).
- PR23/044 **INCOME AND EXPENDITURE ACCOUNTS:** To consider a report on the accounts for the period to 30th November 2023 (copy attached).
- PR23/045 **DEBTORS UPDATE:** To agree the aged debtors report (copy attached).
- PR23/046 **HEALTH AND SAFETY:** To consider the health and safety report from the Assistant Clerk (copy attached).
- PR23/047 **FREE LET REQUESTS:** To consider requests for free lets of hireable rooms for 2024-2025 financial year, as follows:
Stroke Group – Town Hall – Cost to council £480 - £600, depending on room available and hired (Committee Room or St Pierre Room)
Citizens Advice – Community Office, Watermark – Cost to council £1,440 for top floor meeting room, £1,440 for Community Office = Total £2,880
Note, cost to council is in terms of loss of income. Copy of request letter and supporting documents attached for members.
- PR23/048 **TOWN HALL & WATERMARK NETWORK SYSTEM PROPOSAL:** To consider a cost proposal, together with report from the Town Clerk on required network systems repair/replacement work, and network systems support. This required work is urgent to ensure business continuity, and so is to be completed before end of this financial year (copy of quote and report attached).
- PR23/049 **PROPOSED BUDGET 2024-2025:** To consider the proposed budget 2024-2025 for recommendation to council, together with supporting report (copy attached).

CLOSED